

**MANDATORY DISCLOSURE
FOR
(P.G.) M.B.A.
(MASTER OF BUSINESS ADMINISTRATION)
(As on date 24.08.2009)**

**Submitted by
INSTITUTE OF TECHNOLOGY &
MANAGEMENT, BHILWARA (RAJASTHAN)**

To

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

I. NAME OF THE INSTITUTION

INSTITUTE OF TECHNOLOGY & MANAGEMENT, BHILWARA

NH.No.79, Bhilwara By-Pass, Chittor Road,

Village: ATUN, Distt : Bhilwara- (Raj.) PIN : 311001

Phone : 01482-249225 , FAX : 249022 , e-mail : info@itm-bhilwara.ac.in

II. NAME & ADDRESS OF THE PRINCIPAL

Principal : Dr. S.K.Sharma

Institute of Technology & Management, Bhilwara, Campus

NH.No.79, Bhilwara By-Pass, Chittor Road,

Village: ATUN, Distt : Bhilwara- (Raj.) PIN : 311001

Phone : 01482-249225 , FAX : 249022 , e-mail : info@itm-bhilwara.ac.in

III. NAME OF THE AFFILIATING UNIVERSITY

Rajasthan Technical University, Kota

PTP Building, Engineering College Campus

Aklegarh, Rawatbhata Road, Kota -302 010

IV.	GOVERNANCE
	a) Member of Board and their brief background

GOVERNING BODY FOR ENGINEERING & MANAGEMENT

Chairman of Trust / Society	Industrialist	Sh. R.P.Soni Chairman, Sangam Group of Industries Bhilwara – (Raj.)
Vice Chairman	Industrialist	Sh. S.N.Modani Vice Chairman, Sangam Group of Industries Bhilwara – (Raj.)
Member	Educationalist	Dr. B.P.Bhatnagar, Ex. Vice Chancellor Rajasthan Vidya Peeth, Udaipur
Member (Expert from Engg. & Mgmt. field)	Educationalist	1) Dr. S.G.Modani Former Prof. & Head Deptt. of EC , MNIT Jaipur. and Principal Govt. Engg. College, Ajmer
	Industrialist	2) Mr. Anand Rathi
Member	Economist/C.A.	Sh. R.N.Goyal
Member		Dr. M.L.Gupta Prof. & Head Deptt. Of Electronics & Inst. Engineering College, Kota – 324 010
Member	Professional from Industry	1) Sh. Harbans Lal 2) Sh. V.K.Ladiya 3) Sh. R.L.Toshniwal
Member	AICTE Nominee	To be nominated by AICTE
Member	University Nominee	To be nominated by RTU Kota
Member	State Govt. Secretary Dir. Tech. Edu.	To be Nominated by Sec. Tech. Edu.
Member	Educationalist	Dr. R.A.Gupta Prof. of Electrical Engineering, MNIT, Jaipur
Member	Engineering (Principal)	Dr.S.K.Sharma
Member	Professor or Senior most faculty	Mr. Raj Kumar Somani (from Engineering) Dr. Rohit Ramesh (From MBA)
Secretary Governing Board	Executive Director	Dr. S.L.Kakani

	b) Members of Academic Advisory body
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ACADEMIC ADVISORY BOARD

Sh. R.P.Soni,
Chairman

Sh. S.N.Modani,
Vice Chairman

Prof.Dr.S.L.Kakani,
Member Secretary & Executive Director,
ITM Bhilwara

MEMBERS :

Prof.Dr. S.K.Sharma,

Member & Principal, ITM Bhilwara

Prof.Dr.S.K.Arora

Professor, Sardar Patel University
Vallab Vidhya Nagar, Gujrat

Prof.Dr. Ramesh Sharda

Pegedent Professor and Conoco Phillips
Oklahoma State University, USA

Dr.M.L.Kothari

Emeritus Fellow & Professor,
Electrical Engg. Dept, I.I.T.Delhi

Prof.Dr.S.L.Mehta

Vice Chancellor, Maharana Pratap
Univ. of Agriculture & Technology, Udaipur

Dr.H.K.Verma

Dean Faculty Affairs,
I.I.T.Roorkee

Prof.Dr.M.P.Poonia

Principal, Engineering College Bikaner

Dr.P.K.Jain

Director, (MBA), FMS
M.L.S.University, Udaipur

Prof.Dr. L.K.Maheshwari

Vice Chancellor, BITS, Pilani

Prof.Dr.L.P.Sinha

Former Chairman, Indian Institute of Science,
Banglore

Dr. Mohan Rao

Sr.Vice President,
Aditya Vikram Cement

Prof.Dr.Parasmal Agarwal

Professor, Oklahoma State University,
Oklahoma, USA

Mr. S.M.Gupta

President, Sangam Spinners, Bhilwara

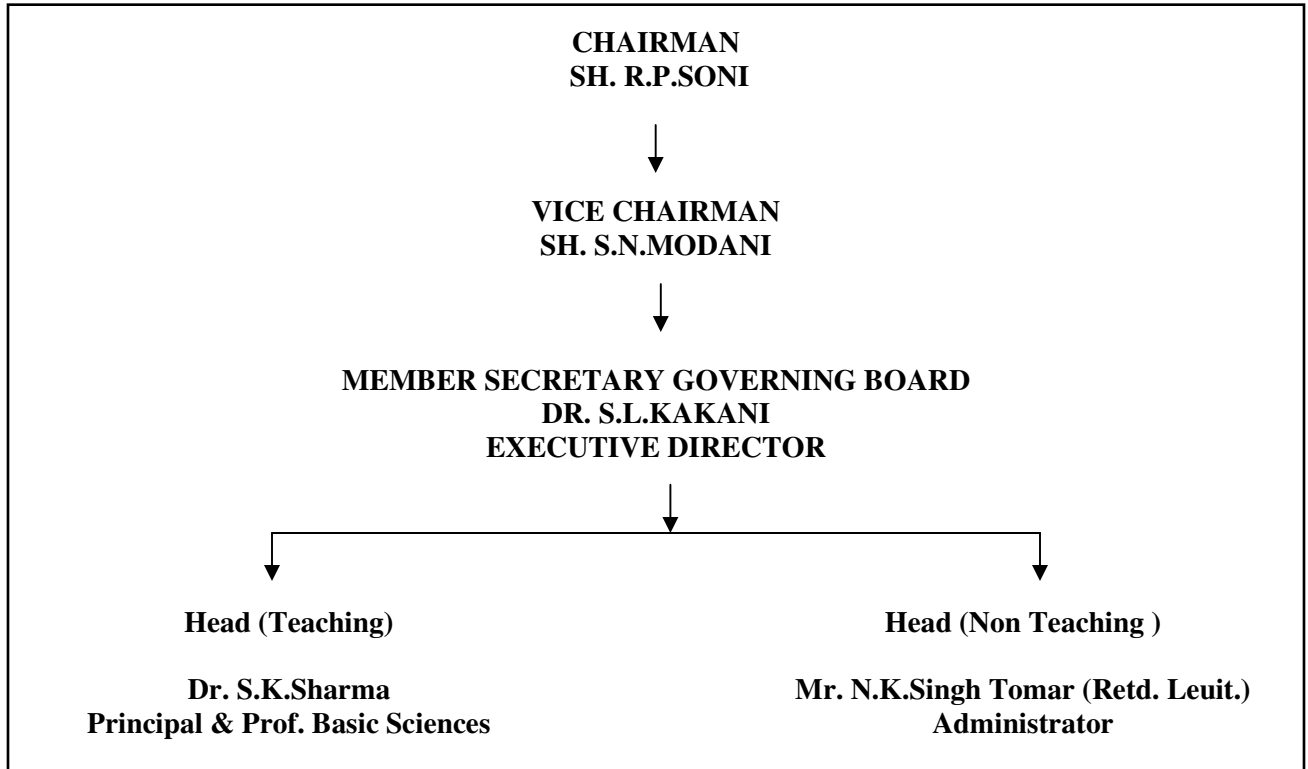
Prof.Dr.Rajesh Kothari

Professor, R.A.Poddar Institute of Mgmt.
University of Rajasthan, Jaipur

Representative, AICTE,

Representative, RTU, Kota

c)	Frequency of Board meetings and academic Advisory body	Once a year or as required.
d)	Organizational chart and process	



e)	Nature and extent of involvement of faculty and students in academic affairs/improvements.	We the faculty & students of ITM, Bhilwara (MBA Programme) believe in participative teaching and learning by ensuring 75% attendance. Contact classes are being conducted as per AICTE and University of Rajasthan guidelines i.e. fifty contact classes for each subject and strictly it is being adhered to. To ensure maximum involvement of students in class activity, daily attendance is being
	➤ Seminar	Students and faculty, both participate actively, but focus on students participations. Such seminars are presided over/inaugurated by eminent personalities from the field of academia or industry.
	➤ Presentations	Faculty members collect the latest news paper's/journal's articles and students are

		asked to present in class. By doing so, students keep abreast with latest happening in business world as well as in any other field which directly or indirectly affect business unit.
	➤ VAP (Value added programme)	VAP includes, personality development, communication skill development, English language proficiency (oral & written) and Yoga.
	➤ Industrial visits and OJT	Organized for students and are asked to prepare field work report which helps to understand the intricacies of day to day functioning of business.
	➤ Library/Laboratory	Exclusive hour allotted to students for library and computer laboratory where students are instigated to use journals or download latest business news and share the same with classmates & faculty.
	➤ Case studies	Faculty members and students, use and develop case study method of learning and students prepare cases and do the analysis.
	➤ Faculty Development Programme	Fortnightly faculty development programme is being organized in which faculty members shares the knowledge and discuss new and effective method of teaching and learning. Also faculty members are suggested and helped to write research papers and participate in national and international seminars.
	➤ Teaching Notes	As, for MBA there is no text book therefore faculty members prepares teaching notes with latest updates.
	➤ GD/Business Quiz/Debate	Group discussion/business quiz/debate have been made regular feature of class activity. Students participated in such programmes at Udaipur and Jaipur.

IV.	PROGRAMMES	
a)	Name of the programme	Master of Business Administration – MBA (Two years full time)
b)	Name of the Programmes (Part Time) approved by the AICTE.	Not applicable.
c)	Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.	Not applicable.
d)	<i>For each Programme the following details are to be given :</i>	
	Name	Master of Business Administration
	Number of seats	60
	Durations	2 Years
	Cut off marks for admission during the last 2 years.	1. Admitted through RMAT and 2. 50% is the cut off mark for admission.
	Fee	Rs. 36,000/- as decided by Government of Rajasthan & RTU Kota.

	Placement Facilities	<ol style="list-style-type: none"> 1) Independent Training & Placement cell available . 2) TPO is in touch with most of the leading domestic and multinational companies. 3) We are in receipt of confirmation letters from leading business houses for campus interview.
	Campus placement in last two years	Campus placement done for students of MBA. & 85% students have placed in batch 2005-07 and 90% students have placed in batch 2006-08.
e)	Affiliations / collaborations with Foreign University	Not applicable.
f)	Details of Foreign University.	Not applicable.
g)	For each collaboration programme	Not applicable.

	h) Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16 th May, 2005.	Not applicable.
V.	FACULTY :	
	a) Numbers of faculty members	10
	➤ Permanent faculty	10
	➤ Visiting faculty	Nil
	➤ Adjunct faculty	Nil
	➤ Guest faculty	15
	b) Profile of each faculty :	
	➤ Permanent Faculty	Refer attached Bio-data of each faculty. Annexure '4'
	➤ Visiting Faculty	Nil

	c) Number of faculty employed and left during the last two years	No. of faculty employed : 16 No. of faculty left : 6
	d) Profile of Principal	As per attached Bio-data. Annexure '4'
	e) Whether student assessment of faculty is in force.	Yes
VI	FEE :	
	a) Details of fee, as approved by State Fee Committee, for the Institution.	Rs. 36,000/- per year
	b) Time schedule for payment of fee for the entire programme.	Fee is payable at the time of admission in July-August.
	c) Fee waivers granted	Nil

	d) Number of scholarships offered by the institute with the name of students, duration and amount.	Scholarship to needy & meritorious students with the support of : Shri Badri Lal Soni Education Foundation Trust, Bhilwara. Smt. Kesar Bai Soni Education Foundation Trust, Bhilwara <u>Name of student :</u> Mr. Bharat Sharma - Rs. 11,000/- + Rs.7,000/- (2yr.) Mr. Kapil Agarwal – Rs. 11,000/- (1 year) Miss Chanda Mundra – Rs. 5,000/- (1 year)
	e) Criteria for fee waivers/scholarships	Needy and meritorious
	f) Estimated cost of Boarding and Lodging in Hostels.	Rs. 34,000/- per year (Including Lodging, Boarding, Transportation & Medical facility)
VII.	ADMISSION	
	a) Number of seats sanctioned with the year of approval.	Year 2004 – Seats 60 And subsequent years.
	b) Number of students admitted under various categories each year in the last two years.	2006 – SC – 2,OBC – 6, Gen. 52 2007 – SC – 2,OBC – 6, Gen. 52
	c) Number of applications received during last two years.	2007 – 57 applications for Management Quota Seats. 2008 – 68 applications for Management Quota Seats.
VIII.	ADMISSION PROCEDURE	
	a) Mention the admission test being followed, name and address of the Test Agency and it URL (website).	Rajasthan Technical University, Kota Aklegarh, Rawatbhata Road, Kota –(Raj) 324 010 www.rtu.ac.in
	b) Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests/ University tests).	RMAT – 51 Management Quota – 09

	c) Calendar :	Attached as Annexure-A
	Last date for request for applications	As per RTU Kota rules & RMAT coordinator instructions.
	Last date for submission of application	As per RTU Kota rules & RMAT coordinator instructions.
	Dates for Group Discussion (GD)/Interviews	Besides admission through RMAT, Group discussion & interview were done for seeking admission through management seats.
	Dates for announcing final results	As decided by RTU Kota .
	Release of admission list (main list and waiting list should be announced on the same day)	-
	Date for acceptance by the candidate (time given should in no case be less than 15 days)	As per RMAT instructions.
	Last date for closing of admission	Date prescribed by RMAT
	Starting of the Academic session	As per RTU Kota academic calendar
	The policy of refund of the fee, in case of withdrawal, should be clearly notified.	As per RMAT guidelines.
IX.	CRITERIA AND WEIGHTAGES FOR ADMISSION	
	a) Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.	Admission Test 100%
	b) Mention the minimum level of acceptance, if any, for any criteria.	Being decided by RMAT
	c) Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/Interview.	50% marks aggregate in graduation.
	d) Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD/Interview.	50% marks aggregate in graduation.
	e) Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.	GD & Interview are not being held as admission test is the sole criteria for admission in MBA programme in Rajasthan.

X.	APPLICATION FORM	
	Downloadable application form, with online submission possibilities.	Yes, both downloadable .pdf file available and candidate can fill online application form for management quota on college website www.itm-bhilwara.ac.in
XI.	LIST OF APPLICANTS	
	List of candidates whose application has been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.	List enclosed Annexure 'B'
XII.	Criteria for GD/Personal Interview	Not applicable.
XIII.	RESULTS	
	51 seats allotted by RMAT Coordinator and remaining 9 seats of Management Quota filled on the basis of RMAT Score and on the basis of GD & PI filled through management of Institute.	