

MANDATORY DISCLOSURE
FOR
(P.G.) COURSE
(M.C.A.)
MASTER OF COMPUTER APPLICATION
(As on date 24.08.2009)

Submitted by
INSTITUTE OF TECHNOLOGY &
MANAGEMENT, BHILWARA (RAJASTHAN)

To

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

I. NAME OF THE INSTITUTION

INSTITUTE OF TECHNOLOGY & MANAGEMENT, BHILWARA

NH.No.79, Bhilwara By-Pass, Chittor Road,

Village: ATUN, Distt : Bhilwara- (Raj.) PIN : 311001

Phone : 01482-249225 , FAX : 249022 , e-mail : info@itm-bhilwara.ac.in

II. NAME & ADDRESS OF THE PRINCIPAL

Principal : Dr. S.K.Sharma

Institute of Technology & Management, Bhilwara, Campus

NH.No.79, Bhilwara By-Pass, Chittor Road,

Village: ATUN, Distt : Bhilwara- (Raj.) PIN : 311001

Phone : 01482-249225 , FAX : 249022 , e-mail : info@itm-bhilwara.ac.in

III. NAME OF THE AFFILIATING UNIVERSITY

Rajasthan Technical University, Kota

PTP Building, Engineering College Campus

Aklegarh, Rawatbhata Road, Kota -302 010

IV.	<u>GOVERNANCE</u>	
	a)	Member of Board and their brief background

GOVERNING BODY FOR ENGINEERING & MANAGEMENT

Chairman of Trust / Society	Industrialist	Sh. R.P.Soni Chairman, Sangam Group of Industries Bhilwara – (Raj.)
Vice Chairman	Industrialist	Sh. S.N.Modani Vice Chairman, Sangam Group of Industries Bhilwara – (Raj.)
Member	Educationalist	Dr. B.P.Bhatnagar, Ex. Vice Chancellor Rajasthan Vidya Peeth, Udaipur
Member (Expert from Engg. & Mgmt. field)	Educationalist	1) Dr. S.G.Modani Former Prof. & Head Deptt. of EC , MNIT Jaipur. and Principal Govt. Engg. College, Ajmer
	Industrialist	2) Mr. Anand Rathi
Member	Economist/C.A.	Sh. R.N.Goyal
Member		Dr. M.L.Gupta Prof. & Head Deptt. Of Electronics & Inst. Engineering College, Kota – 324 010
Member	Professional from Industry	1) Sh. Harbans Lal 2) Sh. V.K.Ladiya 3) Sh. R.L.Toshniwal
Member	AICTE Nominee	To be nominated by AICTE
Member	University Nominee	To be nominated by RTU Kota
Member	State Govt. Secretary Dir. Tech. Edu.	To be Nominated by Sec. Tech. Edu.
Member	Educationalist	Dr. R.A.Gupta Prof. of Electrical Engineering, MNIT, Jaipur
Member	Engineering (Principal)	Dr.S.K.Sharma
Member	Professor or Senior most faculty	Mr. Raj Kumar Somani (from Engineering & MCA) Dr. Rohit Ramesh (From MBA)
Secretary Governing Board	Executive Director	Dr. S.L.Kakani

b)	Members of Academic Advisory body
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ACADEMIC ADVISORY BOARD

Sh. R.P.Soni,

Chairman

Sh. S.N.Modani,

Vice Chairman

Prof.Dr.S.L.Kakani,

Member Secretary & Executive Director,
ITM Bhilwara

MEMBERS :

Prof.Dr. S.K.Sharma,

Member & Principal, ITM Bhilwara

Prof.Dr. Ramesh Sharda

Pegedent Professor and Conoco Phillips
Oklahoma State University, USA

Prof.Dr.S.L.Mehta

Vice Chancellor, Maharana Pratap
Univ. of Agriculture & Technology, Udaipur

Prof.Dr.M.P.Poonia

Principal, Engineering College Bikaner

Prof.Dr. L.K.Maheshwari

Vice Chancellor, BITS, Pilani

Prof.Dr.L.P.Sinha

Former Chairman, Indian Institute of Science,
Banglore

Prof.Dr.Parasmal Agarwal

Professor, Oklahoma State University,
Oklahoma, USA

Prof.Dr.Rajesh Kothari

Professor, R.A.Poddar Institute of Mgmt.
University of Rajasthan, Jaipur

Prof.Dr.S.K.Arora

Professor, Sardar Patel University
Vallab Vidhya Nagar, Gujrat

Dr.M.L.Kothari

Emeritus Fellow & Professor,
Electrical Engg. Dept, I.I.T.Delhi

Dr.H.K.Verma

Dean Faculty Affairs,
I.I.T.Roorkee

Dr.P.K.Jain

Director, (MBA), FMS
M.L.S.University, Udaipur

Dr. Mohan Rao

Sr.Vice President,
Aditya Vikram Cement

Mr. S.M.Gupta

President, Sangam Spinners, Bhilwara

Representative, AICTE,

Representative, RTU, Kota

- ❖ **Nature and Extent of involvement of faculty and students in academic affairs/improvements**
- ❖ **Mechanism/Norms & Procedure for democratic/good Governance**

We believe in interactive and open environment culture. Students are motivated to consult for their academic and other problems with the faculty members. There is a regular interaction between faculty members, students and management. Weekly meetings are arranged for regular feedback and problem solving. Students can directly submit their grievances and suggestions to the faculty members. We have a system of a Student Advisory. Student Advisors arrange weekly meetings with the students to solve their academic and day to day problems.

We have evolved feedback mechanism to know about student evaluation of academic performance including theory and practical classes engaged by teachers as indicated in subsequent para and further self appraisal report by every faculty is to be submitted for every academic session. Copy of Performa enclosed as “Annexure”A-1.11 & A1.12.

The student feedback and self appraisal report of the teacher are being reviewed in order to enhance performance.

We have periodic meetings of teaching staff presided by Principal / Executive Director / Vice Chairman / Chairman. Teachers are also included in Governing Board.

- ❖ **Student Feedback on Institutional Governance/faculty performance**
In each academic year confidential feed back is collected from students regarding Institutional Governance & faculty performance in prescribed format without having names of students on the format. After analyzing all the feed backs steps are taken to improve.
- ❖ **Grievance redressal mechanism for faculty, staff and students**
Executive council which have a member of faculty along with management and administrative members of the institute frequently meet and discusses the problems of faculty staff and students and give best possible solutions. Further teacher is appointed as students advisor for each class to solve their academic and other problem and to guide the students to improving academic level.

V. PROGRAMMES

- ❖ **Name of the Programmes approved by the AICTE** : Post graduate (MCA)
Master of Computer Application
- ❖ **Name of the Programmes accredited by the AICTE** : NIL

❖ For each Programme the following details are to be given:

S.No.	Name	Number of Seats	Duration	Cutt of mark / Rank	Fee
1.	Master of Computer Application	60	3 year	As decided by the Govt authority conducting RPET examination s	As per Rajasthan Govt. Rs.36,000/-

- **Placement Facilities**
Training & placement officer is appointed. Separate Training & Placement cell is formed for arranging campus interviews for MCA students.
- **Campus placement in last three years with minimum salary, maximum salary and average salary**
-- N.A.--
- Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:
- **Details of the Foreign Institution/University:**
---N.A.---

❖ For each Collaborative/affiliated Programme give the following:

---N.A.---

❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005

---N.A.---

VI. FACULTY

- ❖ Branch wise list faculty members : Enclosed as Anx: 4
 - Permanent Faculty (regular) : 12
 - Visiting Faculty : NIL
 - Adjunct Faculty : NIL
 - Guest Faculty : NIL
 - Permanent Faculty: Student Ratio : 15 : 1
- ❖ **Number of faculty employed and left during the last three years :**
Total faculty appointed 04 Total faculties left: NIL

VII. PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

Enclosed as Anx: 4

Bio-Data of individual faculty is enclosed as Anx: 4

VIII. FEE

- Tuition fee : Rs. 36000/- per Annum.
- Caution Money : Rs. 2000/- (To be paid once & Refundable).
- Tuition fee for the 1st Year. is taken at the time of admission and in subsequent years.
- No Student was given fee waiver for academic session 2008-2009 --NIL--
- Scholarships are given on the basis of merit in University Examination results as well as needy/poor students

Year	Number of Students Awarded	Amount(Rs)
2008-09	New course	N.A.

The Cost of Boarding and lodging in Hostels : Rs. 34,000/- per annum.

IX Admission

- Number of seats sanctioned with the year of approval

S.No.	Name of Branch	Total No. of Seats	Sanctioned Year
1	(MCA) Master of Computer Application	60	2008

- Number of Students admitted under various reserved categories each year in the last three years- Not Applicable.
- Number of applications received during last 2 years for admission under management Quota and number admitted is as follows :-

Year	No. of Applications received for admission under Management Quota	No. of Students admitted under Management Quota
2008	Under process	Under process

Admission procedure:

- Admission are being given through state level Engineering entrance examination “RMCAAT” conducted by Rajasthan Technical University, Kota.

Test conducting authority:

Address: Rajasthan Technical University, PTP Building,
Aklegarh, Rawatbhata Road, Kota -(Raj.) 302 010

No. of seats allotted to different test qualified candidates:

- RMCAAT 2008 – Admissions Under Process.
- Other Admissions Under Process

Calendar for Admission against Management / Vacant Seats :

- Last date for request for application : as per RMCAAT-2009 RTU Kota guidelines
- Last date of submission of application : as per RMCAAT -2009 RTU Kota guidelines
- Dates for announcing final result : as per RMCAAT -2009 RTU Kota guidelines
- Release of admission list : as per RMCAAT -2009 RTU Kota guidelines
- Last date for closing of admission : as per RMCAAT -2009 RTU Kota guidelines
- Starts of the academic session : as per RMCAAT -2009 RTU Kota guidelines

Policy of the refund of the fee:

- As per the directions of the RMCAAT -2009 coordinator.

XI Criteria and Weightages For Admission

- Admissions are given on the basis of merits in qualifying Examination. Priority wise list of qualifying Examination is as -
 1. RMCAAT
 2. Senior Secondary Examination / Graduation of various boards & University.
- Minimum level of acceptance for admission:
As decided by RMCAAT – Coordinator
- Cut off level of percentage of candidates in admission test:
Cut off level is decided by authority conducting the state level admission test (RMCAAT 2008).

- Marks scored in test are awarded through (RMCAAT), but not announced.

XII Application form for admission

- It is issued by Government authority conducting the state level admission test.

XIII Results of admission under Management seats / vacant seats

➤ Composition of selection team for admission under management Quota

Executive Director : Dr. S.L.Kakani
Principal : Dr. S.K.Sharma
Coordinator Admission : Dr. Rajeev Mehta

- List of students who were given admission through RMCAAT -2008 along with their merit **No admission given under this category, as new course sanctioned after counseling in the academic year 2008-09**
- List of students who were given admission under Management Quota along with their merit **No admission given under this category, as new course sanctioned after counseling in the academic year 2008-09**
- List of students who were given admission against vacant seats as per directions of Government of Rajasthan, along with their merit – **List attached as ANX –A**
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Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to XII–XV.

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

- ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)
- ❖ Score of the individual candidates admitted arranged in order of merit.
- ❖ List of candidates who have been offered admission.
- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.
- ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

- Number of Library books/Titles/Journals available (programme-wise)

DETAILS OF LIBRARY ATTACHED AS ANX-8

- List of online National/International Journals subscribed. : Yes,

The following IEL Online products are subscribed through INDEST-AICTE Consortium

The IEEE/IEE Electronic Library (IEL) provides The IEEE/IEE Electronic Library (IEL) covers almost one third of the world's current electrical engineering and computer science literature, providing unparalleled access to publications from the Institute of Electrical and Electronics Engineers (IEEE) and the Institution of Electrical Engineers (IEE). The resource covers more than 1,260,866 documents from over 12,000 publications, including 219 journals, transactions, magazines, conference proceedings, IEEE Standards. More than 25,000 new pages are added per month. It provides access to more than two million full-page PDF images, including all original charts, graphs, diagrams, photographs, and illustrative material.

➤ **E-Library facilities**

Separate e-library computer lab established with having latest configuration computers for optimum use of research & project work, seminar etc. Networking of computers in library is available with library software and number of CD's & DVD's of relevant subjects is available.

LABORATORY:

For each Laboratory

- List of Major Equipment/Facilities : List enclosed as ANX : 6
- List of Experimental Setup : Enclosed as **ANX: B**

COMPUTING FACILITIES:

- Number and Configuration of Systems : 428 P-IV with latest configuration
- Total number of systems connected by LAN : 345
- Internet bandwidth : 1 Mbps Optical Fibre Leased Circuit.
- Major software packages available : 22 available , List enclosed as ANX.-6
- Special purpose facilities available :
42 printers, 4 Scanners, LCD Projector, OHP's, 6 Programmers available from 8am-8pm available for students.

WORKSHOP:

- List of facilities available - Copy enclosed as Annexure : C
- Games and Sports Facilities - Copy enclosed as Annexure : C
- Extra Curriculum Activities - Copy enclosed as Annexure : C
- Soft Skill Development Facilities (Enclosed as ANX: D)
- Number of Classrooms and size of each : 3 classrooms each 79 Sq.m
- Number of Tutorial rooms and size of each : 3 tutorial rooms 53 Sq.m
- Number of laboratories and size of each : 04 labs of 150 Sq.m and 87 Sq.m
- Number of drawing halls and size of each : - N.A-
- Number of Computer Centres with capacity of each : 2 with capacity of 60.
- Central Examination Facility, Number of rooms and capacity of each.
- All 35classrooms, 28 tutorial rooms and 5 seminar halls are used for central examinations.

Teaching Learning process

- Curricula and syllabi for each of the programmes as approved by the University. As per the syllabus of Rajasthan Technical University, Kota .
 - Academic Calendar of the University : Copy enclosed as ANX: -E
 - Academic Time Table : Copy enclosed as ANX: F
 - Teaching Load of each Faculty : Copy enclosed as ANX: G
 - Internal Continuous Evaluation System and place : Carried out by teachers by quiz & Viva
 - Students' assessment of Faculty, System in place. : Format enclosed as ANX: H
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For each Post Graduate programme give the following: -- N.A. --

- i. Title of the programme
- ii. Curricula and Syllabi
- iii. Faculty Profile

SI	Name	DESIGNATION	Subject Teaching
1.			
2.			
3.			

- Brief profile of each faculty.

- Laboratory facilities exclusive to the PG programme

Special Purpose

- Software, all design tools in case
- Academic Calendar and frame work
- Research focus
 - List of typical research projects.
- Industry Linkage
- Publications (if any) out of research in last three years out of masters projects
- Placement status
- Admission procedure
- Fee Structure
- Hostel Facilities
- Contact address of co-ordinator of the PG programme
 - Name:
 - Address:
 - Telephone:
 - E-mail:

NOTE: Suppression and/or misrepresentation of information would attract appropriate penal action.